

FORSYTH COUNTY FAMILY YMCA

POSITION: Childcare Attendant

Branch: Forsyth County Family YMCA

Supervisor: Membership Director

Department: MBR 600

Under the supervision of the Membership Director, in cooperation of other staff, and consistent with the YMCA mission, the Childcare Attendant is responsible for achieving the goals of the childcare center programming through planning, implementation and supervision of activities. The counselor is responsible for the safety and well-being of children and supporting an environment which provides guidance, values, education, and fun activities.

REQUIREMENTS:

Minimum age is 18.

Must have current state approved CPR/AED and first aid certification.

Pass a criminal background check.

KNOW HOW:

- Be able to provide sound, caring and positive environment for children.
- Provide, to everyone, extraordinary customer service.
- Be able to recognize and implement safety standards in all program activities.
- Be able to plan and implement a variety of creative and fun activities.
- Collaborate with other staff in planning and implementing creative and fun activities.
- Have a good understanding of the mission and values of the YMCA and be able to demonstrate and lead from those values.
- Communicate positively with parents and staff as required.
- Have the ability to establish an outstanding rapport with children of all ages.

PHYSICAL REQUIREMENTS:

Ability to move readily around the facility and climb, walk, run, stoop, squat or kneel.

Ability to lift and carry equipment required to set up and take down of activities.

Ability to use senses which enable safe supervision including seeing and hearing.

PRINCIPAL ACTIVITIES:

1. Supervise children during hours of operation and create an environment that will promote YMCA values: caring, honesty, respect and responsibility.
2. Support in the social adjustment of children by encouraging positive group experiences.
3. Act as a positive role model while providing consistency in leadership and guidance.
4. Stimulate creative growth and development.
5. Responsible for safety of children at all times, including enforcement of YMCA rules and regulations.
6. Arrive on time to start shift and complete shift before leaving.
7. Keep proper records as required.
8. Supervise holiday camps and special events as required.

9. Maintain all equipment in good working order and report all equipment issues to the Director.
10. Attend and participate in all staff trainings and meetings.
11. Report to the Director any difficult or unusual situations.
12. Share problems with the director so they can be solved.
13. Other duties as assigned.
14. Adhere to Metro Atlanta policies and procedures.

END RESULT

A safe, quality childcare program that meets the YMCA goals and objectives of providing a positive growth experience. A programs center that children view a fun place to be at the YMCA. Meets the mission of the YMCA.

Hours: Part-time

Salary: \$6.01 - \$8.01

Send Applications To: Beth Prickett, Forsyth County Family YMCA, 5920 Odell Street, Suite 200, Cumming, GA 30040 or e-mail: bethp@ymcaatlanta.org.

Contact Fax: (770) 888-5466

Contact Phone: No phone calls, please